

## Position Description

### **Representative Umpire Coordinator (RUC) – Busselton Netball Association**

#### **Role Purpose**

To coordinate and manage umpire participation for all Busselton Netball Association Representative Program activities, including trials, match play, and carnivals. This role ensures that umpires are appropriately allocated, trained, and supported, while maintaining clear communication with officials, coaches, and program administrators.

#### **Key Responsibilities**

- Plan, advertise, and appoint suitable umpires for all Representative Program carnivals, trials, and match play.
- Liaise with umpires regarding their availability and confirm participation for each event.
- Develop and manage umpire rosters for games, trials, and carnivals.
- Organise uniforms and equipment for umpires attending carnivals.
- Liaise with ADO regarding umpire availability and allocation.
- Collaborate with the Association Development Officer (ADO) for presentations, awards, and recognition events.
- Work with the ADO and Treasurer to manage budgets/payments for carnivals, trials, and match play.
- Coordinate umpire training and match play opportunities throughout the Representative Program.
- Ensure effective communication and scheduling to maintain smooth program operations.

#### **Skills & Qualifications**

- Experience in umpiring, preferably at a Representative or competitive level.
- Strong organisational and time management skills.
- Excellent communication and interpersonal skills.
- Ability to coordinate multiple events and schedules simultaneously.
- Knowledge of netball rules and umpiring standards.
- Familiarity with rostering and administrative software is an advantage

#### **Payment**

##### **Varied:**

This is a paid role per hour of the National Badge accreditation held as per the budget allocated for each event. Eg rostering of 6 hours will be  $\$35 \times 6 = \$210$  and paid with the umpire payments.

Travel allowance for the Fuel to go and Play Association Championships is:

Accommodation \$200 per night with a maximum of 3 nights.

\$100 Fuel payment. This paid at the conclusion of the event.

Payment for full day is \$180 per day and \$90 for half ( eg Carnival days) - This is paid in the next umpire run after the event